

CITY OF HERMANTOWN  
PARK BOARD  
January 19, 2016 Meeting Summary  
4:30 PM

**1. ROLL CALL**

Members Present: Jordan Urshan; Gene Shaw; Tom Eng; Michael Miller

Members Absent: Councilor Natalie Peterson

Others Present: John Mulder, City Administrator; Bert Ewer, Girls Softball; Ted Kiefat, Little League; Nathan Madill, HYSA; Zach Graves, Resident

**2. MINUTES**

Motion made by Gene Shaw to approve the November 17, 2015 regular meeting minutes. Seconded by Michael Miller. Motion carried.

**3. PUBLIC DISCUSSION**

Bert Ewer – He stated Girls Softball is creating a list of needs for the fields at Keene Creek.

Ted Kiefat – He presented the Park Board with the cost breakdown of the fees involved in playing Little League baseball. He also stated that Little League is funded almost exclusively by the players, parents and community sponsors. They have a couple of fundraisers to help with equipment, etc., but are always looking for ways to raise money. One of the ways they are looking at is putting signage on all four fields. They are asking for a two year trial period. The signs would go up in the spring and come down in the fall. He presented an example of the proposed letter going out to businesses asking to advertise their business and be a Little League sponsor.

John Mulder – He stated we would have to look at the sign ordinance to see what is allowed and talk to the Community Development to determine the criteria.

Motion made by Gene Shaw for city staff to review criteria and regulations regarding signage at the Little League fields. Seconded by Michael Miller. Motion carried.

Kiefat – He stated that June 11<sup>th</sup> is Baseball Day and invited the Park Board to attend the event. He also asked about holding a tournament on Summerfest weekend.

Mulder – He told Mr. Kiefat that the Summerfest volunteers handle all the scheduling of events that weekend.

**4. CONTINUING BUSINESS**

User Group Agreements

The user agreements are annual agreements sent out in February to the user groups for their approval/signatures. Before we send them out, we wanted to give the Park Board an opportunity to make revisions. One change that is recommended this year is to consider changing them from annual to multiyear agreements.

Motion made by Tom Eng to recommend 3 year User Agreements. Seconded by Gene Shaw. Motion carried.

Park Long Range Planning/Summary

During October and November, the City Administrator and Community Development Director met with representatives from the various user groups and stakeholders to discuss long term needs and plans for City parks. A summary was included in your agenda packets.

**PARK BOARD**

**November 17, 2015 Meeting Summary**

There are some recommendations that are minor and could be pursued this year. With the Park Board’s approval, staff will move forward on some along with maintenance items. Other items need further study and planning.

It is recommended that the Park Board review these items and provide direction.

Softball Fields

In November, the Park Board reviewed potential costs for construction of two softball fields at 3 locations (Rose Road, Fichtner Park and Keene Creek). The consensus seemed to be that only one field was necessary.

The Softball Association prefers the Rose Road site. The Keene Creek does not have all of the amenities for holding regular games. (dugouts, improved field)

It is recommended that the City Administrator and City Engineer meet with the Softball Association to discuss in depth the field needs at Rose Road and Keene Creek to determine exactly what would be needed to develop a softball field at each location.

**5. NEW BUSINESS**

**6. COMMUNICATIONS**

Communication 15-252 from John Mulder, City Administrator regarding Jordan Urshan.

**7. BOARD MEMBER REPORTS**

- Tom Eng – No report
- Michael Miller – No report
- Gene Shaw – No report
- Jordan Urshan - No report
- Natalie Peterson – Absent

**8. ADJOURN**

Motion made by Michael Miller to adjourn the meeting. Seconded by Tom Eng. Meeting adjourned at 5:05 PM.

Officiated by:

Transcribed by:

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Jordan Urshan, Chair

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Bonnie Engseth, Administrative Assistant