

CITY OF HERMANTOWN  
CITY COUNCIL MEETING  
March 3, 2008  
6:36 p.m.

**Pledge of Allegiance**

**ROLL CALL:** Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald;  
Debbie Lund, City Clerk; Steve Overom, City Attorney; Mike  
Anderson, Chief of Police

**ABSENT:** Lynn Lander, City Administrator; Terry Hanson, Finance Director;  
Dean Sharpe, City Superintendent

**VISITORS:** 4

**MINUTES**

Motion made by Councilor Tafs, seconded by Councilor Koski to approve the February 4, 2008 City Council Minutes. Motion carried.

**PUBLIC DISCUSSION SUMMARY**

James Gittemeir, ARDC – I am a planner with the Arrowhead Regional Development Commission and I wanted to come before you tonight to give you an update on the big Miller Hill Project. Highway 53 and Maple Grove Road are having quite extensive work done. I would like to focus on the Hermantown part of this project. This project will be widening Maple Grove Road from 3 lanes to 5 lanes to just past Westberg Drive, the new road that will be extended up past Sam's eventually to Mall Drive. The jurisdictions involved are St. Louis County, Minnesota Department of Transportation and Duluth. The construction for 2008 was delayed and the plan is for the project to begin in July and continue through 2009 with the Hermantown section of the project, Maple Grove Road from Haines west constructed. One of the big reasons for Arrowhead Road to be re-paved was to allow for detours around this project. The total cost of this project is \$22 million.

**COUNCIL MEMBERS REPORT**

Councilor Boucher – No report

Councilor Koski- No report

Councilor Tafs – No report

Councilor Thielen – I spoke with Peg Sweeney and she will attend our April 7, 2008 City Council meeting.

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Mayor MacDonald – No report

### **CITY ADMINISTRATOR REPORT**

Lynn Lander, City Administrator – Absent

### **DEPARTMENT HEADS REPORT**

Debbie Lund, City Clerk – No report

Terry Hanson, Finance Director – Absent

Dean Sharpe, City Superintendent – Absent

Mike Anderson, Chief of Police – No report

### **COMMUNICATIONS**

Communications 2008-40 through and including 2008-77 were read and placed on file.

Communication 2008-46 from Dale Rollins, Hermantown Youth Baseball Association to City of Hermantown regarding T-Ball field space & field improvements

Communication 2008-49 from Michael Anderson, Chief of Police to Lynn Lander, City Administrator regarding Deputy Chief Promotion

Communication 2008-50 from Michael Anderson, Chief of Police to Lynn Lander, City Administrator regarding Breakdown of Police Department Overtime – 2007

Communication 2008-52 from Lynn Lander, City Administrator to City Officials regarding Proposed Sewer Improvement District No. 421

Communication 2008-62 from Ehlers & Associates, Inc. to Lynn Lander, City Administrator regarding Potential Refunding of existing Bonds

Communication 2008-70 from Lynn Lander, City Administrator to Representative Mary Murphy regarding Water Rates

Communication 2008-71 from Salo Engineering, Inc. to Lynn Lander regarding Hermantown Trunk Sewer Phase III

Communication 2008-72 from Erika Clafin, Planning & Zoning Coordinator to Mayor MacDonald & City Council regarding Green Built Properties, LLC Rezoning Application

Communication 2008-76 from Erika Claflin, Planning & Zoning Coordinator to Mayor MacDonald & City Council regarding Park Recommendations to City Council

Communication 2008-77 from Erika Claflin, Planning & Zoning Coordinator to Mayor MacDonald & City Council regarding Park Recommendations to City Council – User Group Agreements

### **OLD BUSINESS**

Motion made by Councilor Thielen, seconded by Councilor Koski to take Resolution 2007-105 off the table. Motion carried.

**2007-105**      Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Amended Agreement For Construction Engineering Services With Salo Engineering, Inc. For Hermantown Trunk Sewer Phase III In The Amount Of \$40,000.00

Motion made by Councilor Thielen, seconded by Councilor Koski to adopt Resolution 2007-105, Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Amended Agreement For Construction Engineering Services With Salo Engineering, Inc. For Hermantown Trunk Sewer Phase III In The Amount Of \$40,000.00. Roll Call: Councilors Boucher, Koski, Thielen, Mayor MacDonald, aye. Councilor Tafs, nay. Motion carried.

### **NEW BUSINESS**

Motion made by Councilor Koski, seconded by Councilor Thielen approving the reappointment of Steve Wilander to the Cable Television Commission for a three year term commencing immediately. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

Motion made by Councilor Boucher, seconded by Councilor Koski to appoint Councilor Tafs as representative for the City if needed, for a Step 2 Grievance. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

### **ACCOUNTS PAYABLE**

Vouchers 38845 through and including 39002 in the amount of \$467,309.13 were read.

Motion made by Councilor Boucher, seconded by Councilor Koski to approve general city warrants in the amount of \$467,309.13. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

## **ORDINANCES**

**2008-01**      An Ordinance Amending Article XIV, Sections 2-14-2 And 2-14-5 Of The Hermantown Zoning Code Relating To Signs

Motion made by Councilor Tafs, seconded by Councilor Boucher to table Ordinance 2008-01, An Ordinance Amending Article XIV, Sections 2-14-2 And 2-14-5 Of The Hermantown Zoning Code Relating To Signs for two (2) weeks. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

**2008-02**      An Ordinance Amending Section 1040 Of The Hermantown City Code

The First Reading was held on Ordinance 2008-02, An Ordinance Amending Section 1040 Of The Hermantown City Code.

**2008-03**      An Ordinance Amending Section 740 Of The Hermantown City Code

The First Reading was held on Ordinance 2008-03, An Ordinance Amending Section 740 Of The Hermantown City Code.

**2008-04**      An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map (Green Built Properties, LLC – Rezoning)

The First Reading was held on Ordinance 2008-04, An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map (Green Built Properties, LLC – Rezoning).

## **RESOLUTIONS**

**2008-18**      Resolution Authorizing And Directing The Mayor To Execute And Deliver Compensation Agreement For Years 2008, 2009 & 2010 With Dean Sharpe, City Superintendent On Behalf Of The City Council

Motion made by Councilor Koski, seconded by Councilor Boucher to adopt Resolution 2008-18, Resolution Authorizing And Directing The Mayor To Execute And Deliver Compensation Agreement For Years 2008, 2009 & 2010 With Dean Sharpe, City Superintendent On Behalf Of The City Council. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

**2008-19**      Resolution Approving Final Plans And Specifications And Ordering Advertisement For Bids For Sewer Improvement District No. 429 Hermantown Road

Motion made by Councilor Tafs, seconded by Councilor Koski to adopt Resolution 2008-19, Resolution Approving Final Plans And Specifications And Ordering Advertisement For Bids For Sewer Improvement District No. 429 Hermantown Road. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

**2008-20**      Resolution Authorizing And Directing The Mayor To Execute And Deliver Agreement With Bradley P. Mickelson, CPA For Audit Of The Hermantown Volunteer Fire Department For The Year Ended December 31, 2007

Motion made by Councilor Koski, seconded by Councilor Boucher to adopt Resolution 2008-20, Resolution Authorizing And Directing The Mayor To Execute And Deliver Agreement With Bradley P. Mickelson, CPA For Audit Of The Hermantown Volunteer Fire Department For The Year Ended December 31, 2007. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

**2008-21**      Resolution Authorizing And Directing The Mayor To Execute And Deliver Compensation Agreement For Years 2008, 2009 And 2010 With Shawn Padden, Deputy Police Chief On Behalf Of The City Of Hermantown

Motion made by Councilor Boucher, seconded by Councilor Thielen to adopt Resolution 2008-21, Resolution Authorizing And Directing The Mayor To Execute And Deliver Compensation Agreement For Years 2008, 2009 And 2010 With Shawn Padden, Deputy Police Chief On Behalf Of The City Of Hermantown. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

**2008-22**      Resolution Authorizing And Directing The Mayor To Execute Change Order Number Seven (7) For Hermantown Administrative Services Addition With Office North In The Amount Of \$1,654.30

Motion made by Councilor Koski, seconded by Councilor Boucher to adopt Resolution 2008-22, Resolution Authorizing And Directing The Mayor To Execute Change Order Number Seven (7) For Hermantown Administrative Services Addition With Office North In The Amount Of \$1,654.30. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

**2008-23**      Resolution Authorizing And Directing Mayor And City Administrator To Execute And Deliver Compensation Agreement For Years 2008, 2009 And 2010 With Deborah Lund, City Clerk On Behalf Of The City Of Hermantown

Motion made by Councilor Tafs, seconded by Councilor Koski to adopt Resolution 2008-23, Resolution Authorizing And Directing Mayor And City Administrator To Execute And Deliver Compensation Agreement For Years 2008, 2009 And 2010 With Deborah Lund, City Clerk On Behalf Of The City Of Hermantown. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

**2008-24**      Resolution Establishing Municipal State Aid Highways Hermantown Road (LaVaque Road To Ugstad Road)

Motion made by Councilor Boucher, seconded by Councilor Koski to adopt Resolution 2008-24, Resolution Establishing Municipal State Aid Highways Hermantown Road (LaVaque Road To Ugstad Road). Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

**2008-25**      Resolution Establishing Municipal State Aid Highways Mall Drive (Haines Road To Loberg Drive)

Motion made by Councilor Koski, seconded by Councilor Boucher to adopt Resolution 2008-25, Resolution Establishing Municipal State Aid Highways Mall Drive (Haines Road To Loberg Drive). Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

**2005-26**      Resolution Declaring Cost To Be Assessed And Ordering Preparation Of Proposed Assessment Roll For The Construction Of Sewer Improvement District No. 421 Midway Road (Seville Road To Highway 194)

Motion made by Councilor Boucher, seconded by Councilor Koski to adopt Resolution 2008-26, Resolution Declaring Cost To Be Assessed And Ordering Preparation Of Proposed Assessment Roll For The Construction Of Sewer Improvement District No. 421 Midway Road (Seville Road To Highway 194). Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

**2008-27**      Resolution Authorizing And Directing The Mayor To Execute Change Order Number Eight (8) For Hermantown Administrative Services Addition With UHL Security Division, LLC For Electronic Strikes Solenoids In The Amount Of \$1,095

Motion made by Councilor Koski, seconded by Councilor Boucher to adopt Resolution 2008-27, Resolution Authorizing And Directing The Mayor To Execute Change Order Number Eight (8) For Hermantown Administrative Services Addition With UHL Security Division, LLC For Electronic Strikes Solenoids In The Amount Of \$1,095. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

**2008-28**      Resolution Authorizing And Directing The Mayor To Execute Change Order Number Nine (9) For Hermantown Administrative Services Addition With UHL Security Division, LLC For Front & Back Parking Lot Exterior Cameras In The Amount Of \$2,810

Motion made by Councilor Koski, seconded by Councilor Thielen to adopt Resolution 2008-28, Resolution Authorizing And Directing The Mayor To Execute Change Order Number Nine (9) For Hermantown Administrative Services Addition With UHL Security Division, LLC For Front & Back Parking Lot Exterior Cameras In The Amount Of \$2,810. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

**2008-29**      Resolution Authorizing The Disposal Of Surplus City Property

Motion made by Councilor Boucher, seconded by Councilor Thielen to adopt Resolution 2008-29, Resolution Authorizing The Disposal Of Surplus City Property. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

**2008-30**      Resolution Receiving Bids And Awarding Contract For Playground Equipment For Passive Park To The Low Bidder In The Amount Of \$10,314

Motion made by Councilor Boucher, seconded by Councilor Thielen to adopt Resolution 2008-30, Resolution Receiving Bids And Awarding Contract For Playground Equipment For Passive Park To The Low Bidder In The Amount Of \$10,314. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

**CITY ATTORNEY**

Steve Overom, City Attorney – No report

Mayor MacDonald announced the schedule of meetings for March.

Motion made by Councilor Boucher, seconded by Councilor Tafs to recess meeting at 7:26 p.m. Motion carried.

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Clerk

ATTEST:

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Mayor