

CITY OF HERMANTOWN
CITY COUNCIL MEETING
January 7, 2008
6:30 p.m.

Pledge of Allegiance

ROLL CALL: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald;
Lynn Lander, City Administrator; Debbie Lund, City Clerk; Steve
Overom, City Attorney; Terry Hanson, Finance Director; Dean
Sharpe, City Superintendent; Mike Anderson, Chief of Police

VISITORS: 2

MINUTES

Motion made by Councilor Tafs, seconded by Councilor Koski to approve the December 17, 2007 City Council Continuation Minutes. Motion carried.

COUNCIL MEMBERS REPORT

Councilor Boucher – No report

Councilor Koski – No report

Councilor Tafs – No report

Councilor Thielen – This is the last City Council Meeting to be held in this building. Our February meeting will be held in the new Administrative Services Addition. With a little bit of luck, this building will continue to serve the community.

Mayor MacDonald – I will be attending an Award Ceremony on Friday for Mentor Duluth. This is an annual event that recognizes the adults that mentor young people and they now have an office in Hermantown.

CITY ADMINISTRATOR REPORT

Lynn Lander, City Administrator – I ask the Council when they consider Resolution 2008-10 for MN Development Group to change the date for paying all costs from January 8, 2008 to January 14, 2008.

DEPARTMENT HEADS AND COMMITTEE REPORTS

Debbie Lund, City Clerk – No report

Terry Hanson, Finance Director – No report

Dean Sharpe, City Superintendent – No report

Mike Anderson, Chief of Police – No report

COMMUNICATIONS

Communications 2007-714 through and including 2007-741 were read and placed on file.

Communication 2007-729 from WLSSD to Lynn Lander, City Administrator regarding 2008 Budget

Communication 2007-735 from Erika Clafin, Planning & Zoning Coordinator to Mayor MacDonald & City Council regarding Kuklis Preliminary Development Plan Stebner & Maple Grove Roads

Communication 2007-741 from Jiff Richer & Chris Skoreth to Mayor & City Council regarding Crescent Ridge Development Time Extension

NEW BUSINESS

Motion made by Councilor Tafs, seconded by Councilor Koski to approve the appointment of the Hermantown Star as the Official Newspaper for 2008. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

Motion made by Councilor Koski, seconded by Councilor Boucher to approve Wells Fargo Bank as the Depository for 2008. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

Motion made by Councilor Tafs, seconded by Councilor Koski to approve the appointment of Mayor Keith MacDonald as liaison to the Hermantown Chamber of Commerce. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

Motion made by Councilor Koski, seconded by Councilor Boucher to approve the reappointment of Cable Television Commission Member: Bill Berg; Planning & Zoning Commission Members: Kelly Cooke, Dwayne Haapanen, Sally Rollins; Park Board: Anne Larson; Utility Commission: Roger Gustofson and Jim Samberg for three year terms. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

Motion made by Councilor Koski, seconded by Councilor Tafs to appoint Councilor Boucher and Councilor Thielen to serve on the Hermantown Volunteer Fire Department Relief Association with Councilor Koski as alternate. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

Motion made by Councilor Koski, seconded by Councilor Tafs to appoint Mayor MacDonald as City Representative on the Metropolitan Interstate Committee with David Salo, City Engineer on the Technical Advisory Committee with City Administrator as alternate. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

Motion made by Councilor Tafs, seconded by Councilor Koski directing city administrative staff to look into a feasibility study for adding a third softball field at Rose Road Park or a second softball field at Keenes Creek Park versus lighting the existing fields. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

ACCOUNTS PAYABLE

Vouchers 38605 through and including 38647 in the amount of \$178,955.59 were read.

Motion made by Councilor Boucher, seconded by Councilor Koski to approve general city warrants from December 18, 2007 through December 31, 2007 in the amount of \$178,955.59. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

ORDINANCES

2007-06 An Ordinance Amending Chapter 10 Of The Hermantown Code Of Ordinances By Adding Section 1070 Thereof (Illicit Discharge)

The Second Reading was held on Ordinance 2007-06, An Ordinance Amending Chapter 10 Of The Hermantown Code Of Ordinances By Adding Section 1070 Thereof (Illicit Discharge).

Motion made by Councilor Tafs, seconded by Councilor Koski to adopt Ordinance 2007-06, An Ordinance Amending Chapter 10 Of The Hermantown Code Of Ordinances By Adding Section 1070 Thereof (Illicit Discharge). Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

2008-01 An Ordinance Amending Article XIV, Sections 2-14-2 And 2-14-5 Of The Hermantown Zoning Code Relating To Signs

The First Reading was held on Ordinance 2008-01, An Ordinance Amending Article XIV, Sections 2-14-2 And 2-14-5 Of The Hermantown Zoning Code Relating To Signs.

RESOLUTIONS

2008-01 Resolution Appointing Councilor Tafs As Acting Mayor

Motion made by Councilor Boucher, seconded by Councilor Thielen to adopt Resolution 2008-01, Resolution Appoint Councilor Tafs As Acting Mayor. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

2008-02 Resolution Appointing Council Liaisons To The Board Of Appeals & Adjustment; Cable Television Commission; Duluth Airport Authority; Park Board; Planning & Zoning Commission; Utility Commission; Fire Department And Airport Zoning Board

Motion made by Councilor Tafs, seconded by Councilor Koski to adopt Resolution 2008-02, Resolution Appointing Councilor Thielen to the Board of Appeals & Adjustment; Councilor Koski to the Cable Television Commission; Councilor Thielen to the Duluth Airport Authority; Councilor Tafs to the Park Board; Councilor Boucher to the Planning & Zoning Commission; Councilor Koski to the Utility Commission; Councilor Tafs to the Fire Department and Councilor Boucher to the Airport Zoning Board. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

2008-03 Resolution Authorizing And Directing Mayor Keith MacDonald And Administrator, Lynn Lander To Sign Checks And Drafts For The City Of Hermantown With Alternates Acting Mayor Tafs And Finance Director, Terry Hanson

Motion made by Councilor Tafs, seconded by Councilor Koski to adopt Resolution 2008-03, Resolution Authorizing And Directing Mayor Keith MacDonald And Administrator, Lynn Lander To Sign Checks And Drafts For The City Of Hermantown With Alternates Action Mayor Tafs And Finance Director, Terry Hanson. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

2008-04 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Agreement For City Of Hermantown Access Channel Coordinator Services (Independent Contractor)

Motion made by Councilor Tafs, seconded by Councilor Koski to adopt Resolution 2008-04, Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Agreement For City Of Hermantown Access Channel Coordinator Services (Independent Contractor). Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

2008-05 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Agreement For Engineering Services With Salo Engineering, Inc. For Preliminary Engineering Reports For 2008

Motion made by Councilor Koski, seconded by Councilor Boucher to adopt Resolution 2008-05, Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Agreement For Engineering Services With Salo Engineering, Inc. For Preliminary Engineering Reports For 2008. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

2008-06 Resolution Amending Fee Schedule For Utilities And Services

Motion made by Councilor Boucher, seconded by Councilor Thielen to adopt Resolution 2008-06, Resolution Amending Fee Schedule For Utilities And Services. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

2008-07 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver An Agreement Between The Hermantown Volunteer Fire Department, Inc. And The City Of Hermantown

Motion made by Councilor Tafs, seconded by Councilor Thielen to adopt Resolution 2008-07, Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver An Agreement Between The Hermantown Volunteer Fire Department, Inc. And The City Of Hermantown. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

2008-08 Resolution Approving Preliminary Planned Unit Development (“Preliminary PUD”) For Daniel And Cynthia Kuklis And Imposing Conditions Thereof

Motion made by Councilor Boucher, seconded by Councilor Tafs to adopt Resolution 2008-08, Resolution Approving Preliminary Planned Unit Development (“Preliminary PUD”) For Daniel And Cynthia Kuklis And Imposing Conditions Thereof. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

2008-09 Resolution Authorizing The Amendment Of The 2008 General Fund Budget To Acquire GIS Software And Training

Motion made by Councilor Koski, seconded by Councilor Boucher to adopt Resolution 2008-09, Resolution Authorizing The Amendment Of The 2008 General Fund Budget To Acquire GIS Software And Training. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

2008-10 Resolution Allowing Time Extension For The Submission Of A Final Plat By MN Development Group, Inc. To The City Of Hermantown

Motion made by Councilor Thielen, seconded by Councilor Tafs to adopt Resolution 2008-10, Resolution Allowing Time Extension For The Submission Of A Final Plat By MN Development Group, Inc. To The City Of Hermantown with a date change in Paragraph 2: from January 8, 2008 to January 14, 2008. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

2008-11 Resolution Declaring No Parking Zone Along MSAS 102 (Hermantown Road) From CSAH 91 (Haines Road) To MSAS 103 (Stebner Road)

Motion made by Councilor Boucher, seconded by Councilor Tafs to adopt Resolution 2008-11, Resolution Declaring No Parking Zone Along MSAS 102 (Hermantown Road) From CSAH 91 (Haines Road) To MSAS 103 (Stebner Road). Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

2008-12 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Agreement For Geotechnical Services With American Engineering Testing, Inc. For Sewer Improvement District No. 429 In The Amount Of \$3,576

Motion made by Councilor Boucher, seconded by Councilor Thielen to adopt Resolution 2008-12, Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Agreement For Geotechnical Services With American Engineering Testing, Inc. For Sewer Improvement District No. 429 In The Amount Of \$3,576. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

2008-13 Resolution Authorizing The Publication Of A Summary Of An Ordinance Amending Chapter 10 Of The Hermantown Code Of Ordinances By Adding Section 1070 Thereto

Motion made by Councilor Tafs, seconded by Councilor Boucher to adopt Resolution 2008-13, Resolution Authorizing The Publication Of A Summary Of An Ordinance Amending Chapter 10 Of The Hermantown Code Of Ordinances By Adding Section 1070 Thereto. Roll Call: Councilors Boucher, Koski, Tafs, Thielen, Mayor MacDonald, aye. Motion carried.

CITY ATTORNEY

Steve Overom, City Attorney – I have attempted to get in touch with the attorney for Arcon Construction with regard to Sewer Improvement District No. 426.

Mayor MacDonald announced the schedule of meetings for January.

City Council Meeting

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Mayor MacDonald thanked Tim Crossmon, a senior at Hermantown High School for running the video camera.

Motion made by Councilor Thielen, seconded by Councilor Tafs to adjourn meeting at 6:56 p.m. to February 4, 2008. Motion carried.

Clerk

ATTEST:

Mayor