

CITY OF HERMANTOWN  
PARK BOARD  
January 19, 2010 Meeting Summary  
4:30 PM

**I. ROLL CALL**

Members Present: Anne Larson; Mike Kopyy; Tom Eng; Gene Shaw, Chairman; Brad Tafs, Councilor; John Klaers, City Planner / Zoning Director

Members Absent: Joe Schmitz

Others Present: There were no others present.

**II. MINUTES**

Motion made by Anne Larson to approve the October 20, 2009 regular meeting minutes as presented. Seconded by Tom Eng. Motion carried.

**III. PUBLIC DISCUSSION**

There was no one present for public discussion.

**IV. BOARD MEMBER REPORTS**

Anne Larson – The new lights look great at Fichtner Field.

Mike Kopyy – No report

Tom Eng – No report

Joe Schmitz – Absent

Gene Shaw – No report

Brad Tafs – No report

**V. CITY PLANNER / ZONING DIRECTOR REPORT**

John Klaers – No report

**VI. COMMUNICATIONS**

Communication 09-488 from Lucas Harju to John Mulder, City Administrator regarding Major League Small Ball

*Board member Anne Larson asked what the status was on the old lights from Fichtner field. John Klaers stated the poles are gone, but the City is storing the lights and ballasts in the Public Works garage. The Park Board has not made any commitments regarding the old lights from the field.*

Communication 09-528 from John Mulder, City Administrator to Craig Gallop, MUSCO Lighting regarding Lease-Purchase for Baseball Lighting & Scoreboard

Communication 10-25 from John Klaers, City Planner / Zoning Director to Chairman Shaw & Park Board Members regarding Master Plan for Trails

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Communication 10-26 from John Klaers, City Planner / Zoning Director to Chairman Shaw & Park Board Members regarding 2010 User Group Agreements

### **VII. OLD BUSINESS**

#### Master Plan for Trails

With the completion of the Fichtner Field lighting project in 2009, the Master Plan for Trails task will become a priority once again. John Klaers has recently begun contemplating the project with a focus on bike routes. Primarily the focus was for pedestrian trails, however research has indicated that more emphasis is on multi-purpose trails for uses including pedestrians, bikers, inline skaters, children on bikes, and even wheelchairs.

John pointed out that this project will need graphics and explained that if the maps and such can not be made by City Staff with existing software, then finding a company, such as Community GIS or the like, will need to be done. Graphics will be used for easily explaining where existing parks could have trails and some places the City may want to connect with bike trails, etc.

Mike Kopyy asked if a map with the whole Hermantown area would be necessary. John stated the City currently has the 2008 aerial photo from the USDA and will build off of that.

### **VIII. NEW BUSINESS**

#### User Group Agreements

The Board discussed the use of the Ugstad Road football field that is primarily used by the Soccer Association. Board members thought that once the new field was built at Stebner Park, the Hermantown Youth Soccer Association would relinquish use of the field. John Klaers reported that the Park Board could edit Exhibit A of the User Agreement under the facilities covered by agreement *not* to include the field for usage by the association.

Discussion was held about the procedure for limiting usage and control for the new lights at Fichtner. The City will require schedules for the fields and program the lights to be on during scheduled events. In the case of other games not on the schedule, a phone number will be available 24 hours for the lights to be turned on or off. Anne Larson will forward copies of the schedules to the City.

Board Member Tom Eng asked for clarification regarding the liability amounts, Hermantown Youth Soccer and the School User Agreements set the amount at one million dollars (\$1,000,000) and Little League and Girls Softball liability is set as one million two hundred thousand dollars (\$1,200,000) and why there is a difference. John will look into the discrepancy.

Motion made by Anne Larson to approve the User Group Agreements as presented. Seconded by Mike Kopyy. Motion carried.

#### Election of Officers

Motion made by Anne Larson to nominate Gene Shaw as Board Chairman. Seconded by Tom Eng. Motion carried.

Motion made by Mike Kopyy to nominate Anne Larson as Vice-Chairperson. Seconded by Tom Eng. Motion carried.

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### Other

Mike Kopyy went back into his personal records regarding the cross-country ski trails. Five years ago, Board Member Kopyy laid out the expanded trail network at Keene Creek.

Motion made by Mike Kopyy to have the funding available during the summer of 2010 to create the expanded trails with the equipment owned by the City.

### DISCUSSION:

Councilor Tafs asked Mike if he knew how much it would cost to create the trails. Mike was unsure of the exact cost, since the City already has the equipment. Mike would coordinate the flagging of trails and cutting of everything three inches and larger.

John Klaers reiterated that the City has lost a half million dollars in Local Government Aid, local property taxes went up 17%, and the City has already adopted the 2010 budget. Any projects need to be approved by the City Council done so, through the budget process.

John Klaers will see what Dean Sharpe, City Superintendent; can tell them about the cost of a project like the trails. This item will need more information before any motion can be acted on.

## **IX. ACCOUNTS PAYABLE**

### October 2009 Bills

Motion made by Tom Eng to approve the October 2009 bills. Seconded by Mike Kopyy. Motion carried.

### November 2009 Bills

Motion made by Tom Eng to approve the November 2009 bills. Seconded by Mike Kopyy. Motion carried.

### December 2009 Bills

Motion made by Tom Eng to approve the December 2009 bills. Seconded by Mike Kopyy. Motion carried.

## **X. ADJOURN**

Motion made by Anne Larson to adjourn the meeting. Seconded by Mike Kopyy. Meeting adjourned at 5:02 PM.

Officiated by:

Transcribed by:

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Gene Shaw, Chairman

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Erika Johnson, Planning & Zoning Coordinator